



Tacking Point Surf Life Saving Club Incorporated

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(“TPSLSC”)

Constitution

July 2012

Tacking Point Surf Life Saving Club Incorporated

The Constitution

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Tacking Point Surf Life Saving Club Incorporated

CONSTITUTION

1. NAME & INTERPRETATION

1.1. Name

The organisation shall be known as 'Tacking Point Surf Life Saving Club Incorporated' ("TPSLSC").

1.2. Definitions

In this Constitution, unless the context or subject matter shall otherwise require:

"Act" means the Association Incorporation Act 2009 (NSW) as amended from time to time.

"Area of Control" means the area approved by SLSNSW as being under TPSLSC's control

"Board" means the Board of Management of TPSLSC established under **clause 7**.

"Board member" means a member of the Board.

"By laws" of the TPSLSC shall include any ruling, rules, by laws, directives or regulations made by the Board or any Committee of the board, which may be made in accordance with this constitution, which may be formulated in a separate written document or documents, from time to time, and shall have the force and affect as determined by the Board or committee.

"Club/TPSLSC" means Tacking Point Surf Life Saving Club affiliated with SLSNSW.

"Honorary Member" means a person who has or can offer some necessary skill or service to TPSLSC and has been accepted to that category of membership by the General Meeting.

"Intellectual Property" means any intellectual or industrial property owned by TPSLSC including, but not limited to logos, trademarks, copyright and names in any surf lifesaving equipment, product, publication or event developed by TPSLSC.

"Life Member" means any person who has rendered distinguished or special service to TPSLSC [as prescribed in By-Laws] and has been accepted to that category of membership by the General Meeting.

"Member" means a member of TPSLSC under **clause 5**.

"Regulation" means the Associations Incorporation Regulation 2010 and is separate from the regulations made as a law of the TPSLSC

"SLSA" means Surf Life Saving Australia Ltd. For the avoidance of doubt SLSA is the supreme controlling authority for the whole organisation of surf lifesaving in Australia within the limitations of its powers as set out in the constitution of SLSA.

"SLSNSW" means Surf Life Saving New South Wales.

"Electronic Method" means any form of electronic communication medium.

1.3. Interpretation

In this Constitution, unless the contrary intention appears:

- a) words imputing the masculine gender shall include the feminine gender;
- b) words denoting the singular include the plural and vice versa;
- c) a reference to a person or entity includes a natural person, a partnership, corporation, trust, SLSA, unincorporated body, authority or other entity;
- d) headings and the table of contents (if any) are for convenience only and do not affect interpretation;

- e) where a word or phrase is defined, its other grammatical forms have a corresponding meaning;
- f) a reference to any document is a reference to that document (and, where applicable, any of its provisions) as amended, noted, supplemented or replaced from time to time;
- g) a reference to a party to this document includes that party's executors, administrators, successors and permitted assigns;
- h) a reference to any legislation or legislative provision includes any regulations or other delegated legislation or instruments made or issued under it and any consolidations, amendments, re-enactments or replacements of it and them and any of them; and
- i) the word "including" is not to be treated as a word of limitation.

2. OBJECTS OF TPSLSC

- 1.1. TPSLSC is a charitable service provider of emergency services. The objects for which TPSLSC is established are to:
- a) participate as a member of a single uniform entity through and by which surf lifesaving and the preservation of life in the aquatic environment within New South Wales can be conducted, promoted and administered;
 - b) conduct, promote, advance and control the work of surf lifesaving in the Area of Control, its many aspects devoted to aquatic safety and management and the preservation of life in the aquatic environment;
 - c) produce, develop, create, licence and otherwise exploit, use and protect the Intellectual Property;
 - d) cooperate with any organisations in improving methods of lifesaving (whether in aquatic environment or elsewhere) and the securing of public recognition and financial support for Life Saving Institutions;
 - e) strive for Governmental, commercial and public recognition of SLSNSW as the authority on aquatic safety and management within New South Wales;
 - f) draft and promulgate such rules as may be necessary for the management and control of surf lifesaving and related activities and the preservation of life in the aquatic environment and so far as local conditions permit secure uniformity in such rules;
 - g) extend the operations and/or teachings of SLSNSW within the Area of Control;
 - h) further develop surf lifesaving into an organised institution and with these objects in view, to foster, regulate, organise and manage examinations, competitions, displays and other activities and to issue badges, medallions and certificates and award trophies to successful members;
 - i) ensure that environmental considerations are taken into account in all surf lifesaving and related activities conducted by TPSLSC;
 - j) promote the health and safety of Members and all other users of the aquatic environment and seek and obtain improved facilities for their enjoyment;
 - k) encourage Members to realise their potential and athletic abilities by extending to them the opportunity of education and participation in surf lifesaving activities, regardless of gender or age, within the limits of membership categories;
 - l) encourage and promote performance enhancing drug free competition/environment;

- m) recommend and support awards to Members and others, in honourable public recognition of hard and meritorious rescues from the sea, deeds of exceptional bravery from time to time performed in the course of lifesaving and other distinguished services and acts;
- n) recommend and support where appropriate, recognition for Members to obtain awards, civil honours or public recognition for services to surf lifesaving or other fields of endeavour;
- o) promote uniformity of laws for the control and regulation of the aquatic environment and to assist the authorities in enforcing these laws;
- p) effect such purposes as may be necessary in the interests of surf lifesaving and the aquatic environment;
- q) enforce the observance of the policies, rules and regulations and written directions from time to time of SLSNSW and SLISA, deal with any infringement thereof, and adjudicate upon all disputes and difficulties between Members;
- r) act as arbiter on matters pertaining to the conduct of surf lifesaving in the Area of Control, including disciplinary matters, and refer matters to SLSNSW, as appropriate;
- s) represent the interests of its Members and of surf lifesaving generally in any appropriate forum;
- t) have regard to the public interest in its operations; and
- u) undertake or do all such things or activities as may appear to TPSLSC to be incidental or conducive to the advancement of these objects and to conduct the affairs of TPSLSC in a way that strives to attain a surplus cash position.

3. POWERS OF TPSLSC

- 1.2. Solely for furthering the objects set out above TPSLSC has the powers set out in the Act, including the power to:
- a) acquire by purchase, exchange or otherwise, whether for an estate in fee simple or for any less estate, lands, tenements or hereditaments of any tenure whether subject or not to any charges or encumbrances and to erect, replace, maintain, reconstruct, adapt and furnish any offices or other buildings thereon and to sell, let, alienate, mortgage, charge or deal with all or any such lands, tenements or hereditaments or any part of them;
 - b) purchase, take on, lease or in exchange or otherwise acquire any real or personal estate which may be deemed necessary or convenient for any of the objects of TPSLSC and to sell, manage, lease, mortgage, give in exchange, dispose of or otherwise deal with the same or any part thereof;
 - c) construct, maintain and alter any houses, buildings or works necessary or convenient for the objects of TPSLSC, though in the exercise of such, at all times in accordance with the lease and legal requirements pertinent to the TPSLSC's occupation of such houses, buildings or works.;
 - d) borrow and raise money in such manner as TPSLSC may think fit;
 - e) raise or borrow money on bonds or mortgage or other security of any property held for or on behalf of TPSLSC or without any such security and upon such terms as TPSLSC shall think fit;
 - f) receive money on deposit with or without allowance of interest thereon;

- g) invest any monies of TPSLSC not immediately required in such manner as may from time to time be determined by TPSLSC provided such funds shall be invested in securities as defined in the Trustee Act of New South Wales;
- h) pursue through itself or others, such commercial arrangements, including sponsorship and marketing opportunities as are appropriate to further the objects of TPSLSC;
- i) do all or any of the matters authorised either alone or in conjunction with any person, company or unincorporated body or by through any factors, trustees or agents;
- j) take any donation, bequest, gift of property etc., whether subject to any special trust or not for any one or more of the objects of TPSLSC;
- k) take such steps by personal or written appeals, public meetings or otherwise as may from time to time be deemed expedient for the purposes of procuring contributions to the funds of TPSLSC in the shape of donations, annual subscriptions or otherwise;
- l) print and publish newspapers, periodicals, books or leaflets that TPSLSC may think desirable for the promotion of its objects;
- m) appoint, hire, employ, remove, replace or reinstate secretaries, managers, servants, employees, agents and other persons in and for the carrying out of the objects of TPSLSC and to define duties and to pay them in return for services rendered to TPSLSC, salaries, wages and gratuities;
- n) establish and maintain corporate entities to carry on and conduct the business affairs and undertakings, or any aspect thereof of TPSLSC and for that purpose, utilise any of the assets of or held on behalf of TPSLSC;
- o) promote any other person or company for any purpose calculated to benefit TPSLSC;
- p) purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities and engagements of any one or more of the companies, institutions, societies or SLSAs whose activities or purposes are similar to those of SLSNSW or generally for any purpose calculated to benefit TPSLSC;
- q) advance the interests of SLSNSW and other Clubs; and carry on any other activity whatsoever which is considered to directly or indirectly enhance or further the interests of TPSLSC.

4. AFFILIATION WITH SLSNSW

- 1.3. SLSNSW is a member of SLSA and subject to the powers of SLSA, is the controlling authority of surf lifesaving within New South Wales.
- 1.4. TPSLSC is a Member of Mid North Coast Branch Inc. and recognises SLSNSW as the controlling authority of surf lifesaving within New South Wales.
- 1.5. TPSLSC shall apply annually for renewal of affiliation with SLSNSW. Such application for renewal of affiliation must be made prior to the date of the annual general meeting of SLSNSW and payment of any fees that may from time to time be determined by SLSNSW shall be paid prior to the start of the annual general meeting.
- 1.6. When applying for renewal of affiliation TPSLSC must indicate whether it has adopted any changes to its Constitution in the preceding twelve (12) months. If any amendments have been adopted then a complete new copy of the document must be submitted to SLSNSW.

- 1.7. TPSLSC will not be granted affiliation with SLSNSW unless it is, and remains, a registered incorporated SLISA, or is in the process of registering under the Act, nor will it remain affiliated with SLSNSW unless it subscribes to the constitution and by-laws of SLSNSW and to the constitution and regulations of SLISA.

5. MEMBERSHIP OF TPSLSC

5.1. Members

TPSLSC has Members in the following categories:

- a) Honorary Members as defined by these rules.
- b) Life members and Long Service Members [as prescribed in By-Laws].
- c) Active Members.
- d) Active Reserve Members.
- e) Cadet Members.
- f) Junior Members.
- g) Associate Members.

5.2. Rights and obligations

Subject to this Constitution, the rights and obligations of membership and for each category of membership in TPSLSC shall be as prescribed in the By-Laws from time to time.

5.3. Honorary Members

TPSLSC in general meeting may appoint an individual as an Honorary Member [Patron, Vice Patron, Auditor, Solicitor and Medical Advisor[s] of TPSLSC who, in the absolute discretion of the general meeting, has or can afford TPSLSC some necessary skill or service [or as prescribed in By-Laws];. An Honorary Member will not have voting rights.

5.4. Life Members and Long Service Members

- a) TPSLSC in a Special Board of Management meeting with the addition of the Life Members may appoint an individual as a Life Member or Long Service Member, who in the absolute discretion of the Special Board of Management meeting, has rendered distinguished or special service to TPSLSC. [as prescribed in the By-Laws]. A Life Member or Long Service Member will have voting rights.
- b) Whose nomination in writing for Life Membership has been received by the Board at least six weeks prior to the Special Board of Management meeting and who has been subsequently elected to Life Membership by a majority of 75% of the members present who have been entitled to vote. Voting shall be by secret ballot.
- c) Life Members shall be entitled to speak at Board of Management and/or Committee Meetings
- d) All nominations must be accompanied by supporting authentic documentation.
- e) The following criteria are to be considered for assessing an individual contribution to surf lifesaving and to the club in any application or nomination for Life Membership.
 - (i) *Length of service.*
 - (ii) *(A minimum period of 15 years' service from the date of obtaining a Bronze Medallion. This service period does not need to be continuous but must total 15 years).*
 - (iii) Board of Management Positions held within the Club.
 - (iv) Non Board of Management positions held.

- (v) Patrol service – years spent on rostered patrol duties.
 - (vi) Contribution to lifesaving at Branch Level.
 - (vii) Contribution to the Club of a non-lifesaving nature.
 - (viii) Representation of the Club in surf lifesaving competition.
 - (ix) Representation of the Club in community activities.
 - (x) Official representation of the Club at meetings and public functions.
 - (xi) Any other contributions to the advancement of the Club not covered by the above.
- f) While it is recognised that nominees may not have contributed to all of the areas listed it would be expected that they would have fulfilled a wide cross section of these criteria.
 - g) Note that Surf Lifesaving has various awards and service medallions to cover long term patrol participation.
 - h) Life Membership must be presented to the nominee in an appropriate format that attracts suitable prestige as to preserve the highest honor.

5.5. Active Members

Except where otherwise provided for in these rules:

- a) Active Members may only be designated as same upon gaining the Surf Life Saving Australia Bronze Medallion
- b) Active Members shall carry out patrol duties or any other duties, which may from time to time be allocated to them by any authorised officer.
- c) Active Members shall participate in Life Saving training, both on land and in the water, as directed by an authorised Instructor or their respective Patrol Captains and attain their appropriate Association awards.
- d) Active Members must be a financial member by the 31st December of each calendar year.

5.6. Active Reserve Members

- a) Any active member may, where circumstances warrant it, after a period of satisfactory active membership and who fulfills the following conditions, apply and may be transferred to Active Reserve Membership:
- b) Any active member who has completed eight years patrols with one or more clubs affiliated with Surf Life Saving Australia.
- c) Reserve Active Membership may be granted by the Club to Active Members who have satisfactorily completed, (from the gaining of the Bronze Medallion), at least eight years of Patrol and Club obligations as provided by Surf Life Saving Australia and Club constitution and by-laws, provided granting of Reserve Active Membership shall not be automatic. But shall be granted in accordance with **clause 5.6(f)**.
- d) Persons who satisfactorily complete a full year's official duties and are approved under these rules shall be recognised as having attained 100% patrol efficiency for that particular year.
- e) Any active member who has not attained 100% patrol efficiency over the minimum periods prescribed above but who has performed patrol duties for the same or a greater period of time with one or more clubs affiliated with Surf Life Saving Australia which would be at least equivalent to that of a member who has attained 100% patrol efficiency over the prescribed minimum period.

- f) In exceptional circumstances Reserve Active Membership may be granted to an active member who fails to meet the above requirements.
- g) For a period of at least fourteen days before an application is to be considered by the Life Saving Committee, the name of every applicant to be displayed, together with a notice to the effect that the Committee is prepared to consider from members any reasons, which must be submitted in writing, for or against the admission of the applicant to the Reserve Active Membership list.
- h) Applicants for transfer to Reserve Active Membership must be recommended by a two-thirds majority of the Life Saving Committee present and further approved by a simple majority of The Board of Management present at a meeting thereof when such applications are considered.
- i) Reserve Active Members may be called upon to perform Patrol duties at the discretion of the Club Management.
- j) A member who is transferred to Reserve Active Membership shall be entitled to all privileges of Active Membership and shall be eligible to hold any official position in the club.

5.7. Cadet Members

- a) Cadet Members shall be those members who have attained the age of thirteen years and are under the age of eighteen years. They shall be entitled to the use of the Club premises and facilities at the discretion of The Board of Management and may be permitted to take part in competition.
- b) Cadet Members between the age of fifteenth years and are under the age of eighteen years shall be accepted into the club and be subject to all rules governing Active Members.
- c) Cadet Members between the age of thirteen years and are under the age of fifteen years shall obtain the Surf Rescue Certificate of the Surf Life Saving Association of Australia as soon as possible after turning thirteen years of age.

5.8. Junior Members

- a) Junior Members shall be those who have attained the age of five years and are under the age of thirteen years. They shall be required to gain the relevant Junior Activity Certificate for their age group. Such members shall be allowed to use the clubhouse and club equipment only whilst directly supervised by an authorised senior member. As non-active members they shall not be required to do patrols or have years' service credited towards the requirements of other membership categories.

5.9. Associate Members

- a) Associate Members must abide by the regulations and by-laws of the time being governing the Club with the exception of such of the regulations and by-laws as relate exclusively to the qualifications and duties of other classes of membership.
- b) Such Associate Members shall have the privileges of using the Clubhouse at all reasonable times.
- c) Associate members shall be eligible to hold office in the Club at all levels of the club.
- d) As a regulation Associate Members cannot be entitled to vote at any Meeting of members unless with **Clause 5.9(c)**, or unless the Associate Member holds a position within the committee that they are voting on.

- e) Associate members are entitled to vote at annual meeting of JAC or Cadets for the purposes of election of members or associate members to positions to be held on the committees of the JAC and Cadets. The purpose of that voting entitlement is to recognise that in the circumstances of the operation of the JAC and Cadets sub committees associate members being usually parents or guardians of junior members should be entitled to determine the various governing aspects of the various operation aspect of those two sub committees.

5.10. Constitution & By-Laws of SLSA, SLSNSW, SLSMNC & TPSLSC

- a) TPSLSC and all Members of TPSLSC agree to be bound by the constitution, regulations, resolutions and manuals of SLSA, the Constitution and by-laws of SLSNSW and any resolutions and manuals of SLSNSW. Where there is any conflict, the constitution, regulations, of TPSLSC will take precedence, however the standard operating procedures of SLSA **will be** at all times considered the minimum requirement.

5.11. Cessation of Membership

- a) A Member ceases to be a Member of TPSLSC if his or her membership with TPSLSC is withdrawn or terminated in accordance with **clause 5.12 or 5.14**.
- b) An Honorary Member or Life Member or Long Service Member ceases to be a Member of TPSLSC if he or she:
 - (i) dies;
 - (ii) is expelled or suspended under **clause 5.12**; or
 - (iii) resigns as Member by giving fourteen (14) days' notice in writing to the Board.
- c) Upon a Member ceasing to be a Member of TPSLSC their membership rights cease.

5.12. Suspension and Termination of Honorary, Life or Long Service Membership

- a) Subject to **clauses 5.12(b)** and **5.12(c)**, if an Honorary Member or Life Member or Long Service Member:
 - (i) breaches any provision of any constitution, by-laws, regulations or resolutions that are binding on that Member; or
 - (ii) engages in any conduct which, in the reasonable opinion of the general meeting, is unbecoming of a Member or which is prejudicial or adverse to the interest of TPSLSC, SLSNSW or SLSA;

The general meeting may expel that Honorary Member, Life Member or Long Service Member or suspend their membership rights for a period as the general meeting thinks fit.

- b) An Honorary Member, Life or Long Service Member can only be expelled or have their membership rights suspended by a resolution passed at a general meeting of TPSLSC.
- c) TPSLSC in general meeting cannot expel an Honorary Member, Life or Long Service Member or suspend his membership rights unless the general meeting:
 - (i) gives that Honorary Member, Life or Long Service Member not less than fourteen (14) days written notice of its intention to propose a resolution referred to in **clause 5.12(b)**; and
 - (ii) allows the Honorary Member, Life or Long Service Member a reasonable opportunity to present reasons why he should not be expelled or have his membership rights suspended.

5.13. Payment of Membership fees

Membership fees are due from the date of application for membership or such other time as [as prescribed in By- Laws]

5.14. Withdrawal and Termination of membership

- a) Any Member desirous of withdrawing or resigning from membership will give notice in writing to that effect to the Board and on discharging all arrears and obtaining approval by the Board such resignation will become effective.
- b) Any Member may have their membership terminated by a special resolution at a general meeting called for that purpose, or on notice of motion. Termination automatically involves the cancellation of membership and all rights of such Member. Notwithstanding this, a Member may re-apply for membership the following season.
- c) Any Member in default of any payment of any liabilities owed to TPSLSC or to any other Club may have his membership application held up, or if already a Member, the Member may be debarred by ordinary resolution of the Board from participating at any examination, competition or display held under the control of TPSLSC, SLSA or SLSNSW until such time as the liability has been paid.
- d) For the purpose of **clause 5.14(c)**, a Member will be deemed to be in default of payment of any liabilities when such liabilities have been owing for a period of ninety (90) days or more after due notice has been given to the Member. Any Member in default of payment of any liabilities due or on behalf of TPSLSC or SLSNSW may be suspended or expelled in accordance with **clause 5.14(b)**.

6. MEETINGS

6.1. Annual General Meeting

The annual general meeting of the Members will be held not later than 31 August each year.

6.2. Business of Annual General Meetings

The business of the annual general meeting will be to:

- a) confirm the minutes of the previous meeting;
- b) receive any reports;
- c) adopt and approve the annual report and financial statements;
- d) deal with any business arising out of the minutes;
- e) election of Board Members;
- f) consider motions to alter this Constitution (if any); and
- g) any other business as required by the Act or this Constitution or By-Laws;
- h) any notices of motions submitted to the secretary 14 days prior to the commencement of the meeting.
- i) thereafter an ordinary general meeting will be held, from month to month for the purposes of conducting the general running of the business of the club.

6.3. Business of the general meeting will be to:

- a) confirm the minutes of the previous meeting;
- b) receive any reports;
- c) deal with any business arising out of the minutes;
- d) consider motions to alter this Constitution (if any); and
- e) any other business as required by the Act or this Constitution or By-Laws;
- f) any notices of motions submitted to the secretary in writing prior to the commencement of the meeting.

6.4. Special General Meetings

The Board will upon receipt of a written requisition signed by twenty-five (25) Active Members, convene a special general meeting of the Members within twenty-eight (28) days of the requisition.

6.5. Notice of Meeting

- a) A notice of general or special general meeting must give a minimum of twenty one (21) days' notice of the meeting and specify the place, date, time of meeting and state the general nature of the business to be transacted at the meeting.
- b) All business to be transacted at a special general meeting convened under **clause 6.4** will be special business.
- c) Notice of a general meeting must be given to every Member entitled to vote at the meeting

6.6. Quorum

- a) No business will be transacted at any general meeting of the Members of TPSLSC unless a quorum of Members is present at the time the meeting proceeds to business.
- b) The quorum for a general meeting of the Members shall be 6 members present in person.
- c) If a quorum is not present within thirty (30) minutes from the time appointed for the meeting, the meeting:
 - (i) if convened under **clause 6.4**, will be dissolved; or
 - (ii) may be adjourned for seven (7) days to the same place and at the same time. All parties will be notified of the adjournment with at least forty eight (48) hours' notice. In the event of a quorum not being present at the further meeting, the business will proceed in accordance with the original agenda.

6.7. Chairperson

The President will preside as chairperson at every general meeting and Board and subcommittee meetings of which they are present and entitled to preside within the regulations provided by this Constitution. In the absence or incapacity of the President, the Members or Board members (as the case may be) present and entitled to vote at the meeting in session will elect a chairperson to preside for the duration of the meeting.

6.8. Voting

- a) At a general meeting of the Members each Financial Active and Active reserve members are entitled to vote.
- b) At any general meeting of the Members a resolution put to the vote of the meeting will be decided on a show of hands unless a poll is demanded by the chairperson or by at least four (4) Members present and entitled to vote.

- c) Unless a poll is demanded a declaration by the chairperson that a resolution has on a show of hands been carried or lost and an entry to that effect in the book containing the minutes of TPSLSC is conclusive evidence of that fact without proof of the number or proportion of votes recorded in favour of or against the resolution.
- d) Subject to any rights or restrictions attached to any membership rights, each Member entitled to vote has one vote on a show of hands or poll.
- e) The chairperson may exercise a casting vote where all votes are equal.

6.9. Minutes

The chairperson will cause full and accurate minutes of all proceedings and resolutions of general meetings of the Members to be recorded.

7. THE BOARD

7.1. Composition of the Board

The Board will consist of Board members comprising:

- f) The President who shall act a Chairperson
- g) The Vice President
- h) The Director of Life Saving / Club Captain
- i) The Director of Surf Sports
- j) The Director of Finance
- k) The Director of Administration / Board Secretary
- l) The Director of Education
- m) The Director of Junior Development

The Board will be elected at the Annual General Meeting of TPSLSC

7.2. Management of the Club

- a) The officers of the Club, with the exception of the Public Officer, The Chairperson of the Cadet Committee and The Chairperson of the Junior Activities Committee who are elected at their relevant Annual Meetings, except as herein after provided and shall hold office for twelve months or until their successors have been elected.
- b) Control of the club shall be vested in a Board of Directors to be called The Board of Management.

The President, Club Captain / Director of Life Saving, Director of Surf Sports and Director of Junior Development shall be holders of The Bronze Medallion of Surf Life Saving Australia.

The Board of Management may appoint an Advisory Panel, who may or may not be members, as it sees fit from time to time.

7.3. Duties of Officers

The President

The President shall chair meetings of The Board of Management, act as

- a) Official spokesman and representative of the Club and be recognised as the senior club officer and shall be ex-officio on all committees. The President may also, at their discretion appoint the Club Captain to be ex-officio on any Committee in his place.

- b) The President shall investigate matters arising from disputes and complaints regarding fund raising and other activities, refer such matters to the Disciplinary Committee if appropriate and refer the findings to The Board of Management. Should the President have a personal interest in the matter to be investigated, the Board of Management shall appoint one of their number, who has no personal interest, to undertake the investigation.
- c) The President (or a delegated officer of The Board of Management) shall make the required declarations regarding financial appeals and accounting provisions of the Charitable Fundraising Act 1991 (as amended) to the best of their knowledge.

Duties of Officers

- a) By Laws outlining the duties of all Officers shall be maintained by The Board of Management. Such By Laws may be amended by The Board of Management subject to one month Notice of Motion of the proposed amendment being given to all Officers of the club and the posting of a notice on the clubs notice board, one month before the alteration is considered by The Board of Management.
- b) A member of The Board of Management shall be nominated as the Public Officer, by resolution of The Board of Management.

Public Officer

- a) The Board of Management may at any time remove the Public Officer and appoint a new one.
- b) The Public Officer shall be deemed to have vacated the position in the following circumstances:
 - (i) Death
 - (ii) Resignation
 - (iii) Removal by the Board of Management
 - (iv) Bankruptcy or financial insolvency
 - (v) Mental illness
 - (vi) Residency outside New South Wales
- c) When a vacancy occurs in the position of Public Officer, the Board of Management shall within 14 days notify the Corporate Affairs Commission by the prescribed form concerning:
 - (i) Appointment (within 14 days)
 - (ii) A change of residential address (within 14 days)
 - (iii) A change in the membership of the Board of Directors (within 14 days)
 - (iv) The clubs financial affairs (within one month of the Annual General Meeting)
 - (v) A change of the clubs name (within one month)
- d) Service of documents on the club is affected by serving them on the Public Officer or by serving them personally on two members of the Board of Management.

7.4. Life Saving Committee

- a) The object of the life Saving Committee shall be to facilitate and further lifesaving and make recommendations to the Board on lifesaving matters.
- b) The Director of Life Saving / Club Captain shall be the Chairperson of the Life Saving Committee.
- c) Membership of the Life Saving Committee shall consist of:
 - (i) Director of Life Saving / Club Captain
 - (ii) Minute Secretary

- (iii) IRB Captain
- (iv) Equipment Officer
- (v) Vice-Captain
- (vi) Patrol Captains
- (vii) Radio Officer
- (viii) Mechanical Gear Officer
- (ix) Cadet Rep

7.5. Surf Sports Committee

- a) The object of The Surf Sports Committee shall be to facilitate and further Surf Sports and make recommendations to the Board on Surf Sports.
- b) The Director of Surf Sports shall be the Chairperson of the Surf Sports Committee.
- c) Membership of the Surf Sports Committee shall consist of:
 - (i) Director of Surf Sports
 - (ii) Competition Secretary
 - (iii) Coaching Coordinator
 - (iv) Surf Sports Officer
 - (v) Team Manager
 - (vi) Cadet Representative
 - (vii) JAC Representative
 - (viii) Boat Captain
 - (ix) Ski Captain
 - (x) Board Captain
 - (xi) Swim Representative
 - (xii) Beach Representative
 - (xiii) Special Events Coordinator
 - (xiv) Officials Representative

7.6. Finance Committee

- a) The object of The Finance Committee shall be to investigate and recommend to The Board of Management matters relating to raising, expenditure and investment of Club finances.
- b) The Director of Finance shall be the Chairperson of the Finance Committee.
- c) Membership of the Finance Committee shall consist of:
 - (i) Director of Finance
 - (ii) Minute Secretary
 - (iii) Treasurer
 - (iv) Assistant Treasurer
 - (v) Bar Manager
 - (vi) Hall Hire Manager
 - (vii) JAC Representative
 - (viii) Cadet Representative
 - (ix) Sponsorship / Grants Development Officer
 - (x) Fundraising Officer

- (xi) Building Committee Officer
- (xii) Two (2) members of The Board (as determined by The Board)

7.7. Administration Committee

- a) The object of The Administration Committee shall be to oversee the membership of the club & to ensure that all requirements of NSW SLS & SLSA are carried out.
- b) The Director of Administration shall be the Chairperson of the Administration Committee and will also be the Board Secretary.
- c) Membership of the Administration Committee shall consist of:
 - (i) Director of Administration
 - (ii) Minute Secretary
 - (iii) Registrar
 - (iv) Publicity Officer
 - (v) Member Services Officer
 - (vi) Surf Guard Officer
 - (vii) OH&S Officer
 - (viii) Insurance Officer
 - (ix) Website Officer
 - (x) Council Liaison Officer
 - (xi) Uniform Officer

7.8. Education Committee

- a) The object of The Education Committee shall be to ensure that the planning and development of the education of all members in regard to all Life Saving activities.
- b) The Education Committee with strictly adhere to all guidelines of Branch, State and National Surf Life Saving
- c) The Director of Education shall be the Chairperson of the Education Committee.
- d) Membership of the Education Committee shall consist of:
 - (i) Director of Education
 - (ii) Minute Secretary
 - (iii) Training Officers
 - (iv) First Aid Officer
 - (v) Surf Guard Awards

7.9. Junior Development Committee

- a) The object of The Junior Development Committee shall be to facilitate Junior Development in the club.
- b) The Junior Development Committee shall comprise sub-committees of the Junior Activities Committee and the Cadet Committee.
- c) Membership of the Cadet Committee shall consist of:
 - (i) Chairperson of Cadets
 - (ii) Minute Secretary
 - (iii) Fundraising Officer
 - (iv) Publicity Officer

- (v) Equipment Officer
- d) Membership of the Junior Activities Committee shall consist of:
 - (i) Chairperson of Junior Activities
 - (ii) Minute Secretary
 - (iii) Water Safety Coordinator
 - (iv) Beach Coordinator
 - (v) Branch Representative
 - (vi) Equipment Officer
- e) All positions on the Cadet and Junior Activities Committee's shall be voted at the relevant Annual Meeting, to be endorsed at the next Board of Management meeting.
- f) The Chairperson's of Cadet and Junior Activities may co-opt other members to join the committees as they deem necessary and be answerable to the relevant Board of Management.
- g) All financial transactions of the Cadet and Junior Activities Committee's shall comply with the requirements of the Board of Management.
- h) All Junior Development activities shall comply with Surf Life Saving, club regulations and procedures.

7.10. Disciplinary Committee

- a) The Disciplinary Committee shall be made up of five members who shall be nominated by The Board of Management.
- b) The Convenor of The Disciplinary Committee shall be nominated by The Board of Management and shall convene meetings as directed by the President or The Board of Management.
- c) The Disciplinary Committee shall make recommendation(s) to The Board of Management on all matters referred to it.
- d) Any member of The Disciplinary Committee, who is the subject of any matter referred to The Disciplinary Committee, shall automatically cease to be a member of the said Committee until the matter is resolved by The Board of Management and is reinstated or otherwise by The Board of Management.
- e) The role of The Disciplinary Committee shall be to:
 - (i) Investigate all matters referred to it by the President or The Board of Management.
 - (ii) Conduct hearings in accordance with these Regulations.
 - (iii) Report to The Board of Management the findings of all hearings and enquires and recommend appropriate penalties consistent with the Constitution and By-Laws of the Club.
- f) Upon endorsing or otherwise The Disciplinary Committee's recommendation(s), The Board of Management will then advise the member of the outcome and the procedures for appeal. The advice shall be given in writing within ten days and shall advise members of the club's Grievance officer contact details. Verbal advice should be given at the earliest opportunity.
- g) The Board of Management shall appoint, from amongst the Membership a Grievance Officer. Such officer shall not hold any other office or be a member of the Disciplinary Committee. The role of the Grievance Officer shall be to advise and assist members on and with the application of the grievance policy of Surf Life Saving Australia as detailed in the SLSA Grievance Procedure policy statement.

- h) Recommendations of The Disciplinary Committee are in no way binding on The Board of Management. Refer to **clause 7.12(d)**.

7.11. Powers of the Board of Management

Subject to the Act and this Constitution the management of the business and affairs of TPSLSC is vested in the Board. The Board will be responsible for acting on all issues in accordance with this Constitution and the objects of SLSNSW and, subject to the Act and to any other provision of this Constitution and By-Laws, may:

- a) draft, monitor and implement strategy and performance objectives of TPSLSC set by the general meeting;
- b) ensure that TPSLSC conforms with legal and ethical standards and operates in accordance with any relevant strategic and performance objectives set by the general meeting;
- c) authorise expenditure and purchase assets on behalf of TPSLSC;
- d) may delegate expenditure to any person(s) for such period and subject to such conditions as the Board deems appropriate.
- e) prepare and implement financial and operating budgets; and
- f) appoint chairpersons to any standing committees established under **clause 7.18**;
- g) to elect members of any Club Committee when a vacancy occurs,
- h) deal with other matters arising at the discretion of the Board.

7.12. Reporting to monthly Board meeting

The Board will report to the annual general meeting on all matters material to the performance of its duties and powers.

- a) From time to time make, repeal and amend all such by-laws and regulations, (not inconsistent with these regulations), as they shall think expedient for the internal running of the Club. All such by-laws and regulations to be binding upon the members until repealed by the Board or set aside by a resolution of a General Meeting of the Club. Particulars of all alterations shall be placed on the notice board within seven days of making thereof.
- b) The Board of Management is the sole authority for the interpretation of the regulations for the time being of the Club, and the by-laws and regulations made here under, and the decision of The Board of Management upon any question of interpretation shall be final and binding on the members. The word "Board" unless the contrary intention appears shall mean The Board of Management.
- c) Matters referred to The Disciplinary Committee by The Board of Management shall be dealt with in accordance with the following:
- d) If recommendation(s) of The Disciplinary Committee are not agreed to by The Board of Management they shall be referred back to The Disciplinary Committee in the first instance.
- e) Matters referred back to The Disciplinary Committee in accordance with Regulation
- f) Shall be finalised by The Board of Management after receipt of The Disciplinary Committee's ensuing recommendation.

- 7.13. Nomination of Board members and Office Bearers (as prescribed in By-Laws)
- a) Nominations for Board members and Office Bearers will be called for from the Members by the Board not less than twenty-one (21) days prior to the date set for the annual general meeting.
 - b) Nominations must be received by the Board at least fourteen (14) days prior to the date set for the annual general meeting:
 - (i) in writing; and
 - (ii) signed by the nominee expressing his willingness to accept the position for which he is nominated.
 - c) On close of nominations:
 - (i) if only (1) nomination received, that person is automatically elected with no voting required;
 - (ii) if no nominations received (14) days prior, nominations will be allowed to be called from the floor.
 - (iii) if no nominations forthcoming, the position will be filled by the Board at a time deemed by the Board.
 - d) Nominations will be sent to the Members with the agenda for the meeting.
- 7.14. Term of Office of Board members and Office Bearers
- a) Board members and Office Bearers will be elected for a term of one (1) year which will commence from the conclusion of the annual general meeting of TPSLSC at which their election occurred until the conclusion of the next annual general meeting of TPSLSC following.
 - b) Board members and Office Bearers will be eligible to stand for nomination and re-election at the conclusion of each term.
 - c) The President shall remain a Board Member so long as he holds the position of President.
- 7.15. Vacation, Disqualification and Removal of Board members or Office Bearer
- a) In addition to the circumstances in which the office of a Board member or Office Bearer becomes vacant by virtue of the Act, the position of a Board member or Office Bearer will immediately become vacant if the Board member or Office Bearer:
 - (i) is absent from two (2) consecutive meetings of the Board without approved leave of absence from the Board;
 - (ii) acts in a manner unbecoming or prejudicial to the objects of TPSLSC or SLSNSW or through his actions brings the Board or TPSLSC or SLSNSW into disrepute;
 - (iii) becomes of unsound mind or a person whose estate is liable to be dealt with in any way under the law relating to mental health;
 - (iv) resigns that office by twenty eight (28) days written notice to the Board;
 - (v) becomes prohibited from being a Board member or Office Bearer by reason of any order made under any law; or
 - (vi) is convicted of any criminal offence.
 - b) If any Board member or Office Bearer resigns, is removed, that person will immediately cease to be a Board Member or Office Bearer upon resignation or removal and the Board will appoint another Board member or Office Bearer in his absence under **clause 7.18**.

- c) The Board may appoint an appropriately qualified person to fill a casual vacancy on the Board or Office Bearer and that person will hold office for the remainder of the term of the Board member or Office Bearer whose resignation or removal caused the casual vacancy.

7.16. Board Meetings

- a) The President will be the chairperson of the Board and the Board may elect an alternate chairperson to preside at any meetings of the Board at which the President is unable to attend.
- b) The Board will meet at least monthly, or as otherwise determined by the Board from time to time, for the dispatch of business and adjourn and otherwise regulate meetings and proceedings of the Board as it thinks fit.
- c) The chairperson will, on the motion in writing of at least two (2) Board members, convene a meeting of the Board within seven (7) days of the motion.
- d) At a meeting of the Board the number of members whose presence is necessary to constitute a quorum will be fifty per cent (50%).
- e) Subject to this Constitution, questions arising at a meeting of the Board will be decided by a majority of votes of Board members present and voting.
- f) All Board members will have one vote on any question and the chairperson will have a casting vote where voting is equal.
- g) The chairperson will cause full and accurate minutes of all proceedings and resolutions to be recorded.

7.17. Disclosure of Interest of Board Members

- a) A Board member must not hold an office of profit in TPSLSC without the prior approval of a general meeting.
- b) A Board member who has a direct or indirect pecuniary interest in any contract or proposed contract with TPSLSC must:
 - i. as soon as that Board member becomes aware of his interest disclose the nature and extent of his interest to the Board; and
 - ii. disclose the nature and extent of his interest at the next general meeting.
- c) Subject to the Act, a Board member who has a direct or indirect pecuniary interest in any matter that is being considered at a meeting of the Board must not:
- d) vote on the matter; and
- e) be present while the matter (or proposed resolution of that kind) is being considered at the meeting.

7.18. Standing Committees

- a) The Board may establish any standing committees as it sees fit for the purpose of assisting the Board perform its functions.
- b) A standing committee established under **clause 7.18** will exercise the powers delegated to it by the Board in accordance with any directions of the Board.
- c) Any standing committee established by the Board will report to the Board at Board meetings held under **clause 7.18b** on all matters material to the performance of its powers and functions.

- 7.19. Remuneration of Board members
- a) Board Members will not be paid remuneration.

8. FINANCE, BANKING & PAYMENTS

8.1. Receipt of Money by TPSLSC

An official receipt shall be issued for all monies received on behalf of TPSLSC and such monies will immediately be banked in its name, in such banks as the Board may from time to time direct.

8.2. Payments by TPSLSC

- a) Payments on behalf of TPSLSC may be made only by electronic transfer or cheque signed by:
 - (i) two (2) Board members; (as prescribed in By-Laws) or
 - (ii) by such other person(s) and within such other limits as the Board may from time to time appoint (as per Delegation of Authority Policy).
- b) Accounts payable shall be duly certified as correct and be passed by the Board meetings, signed by the Chairman of the meeting and a record made in the minutes.

8.3. Financial Year

The financial year of TPSLSC will close at 30th June in each year after which financial accounts of that financial year shall be prepared.

8.4. Records

- a) TPSLSC shall keep and retain such accounting records as are necessary to correctly record and explain the financial transactions and financial position of TPSLSC in accordance with the Act.
- b) The Board shall cause the accounts of TPSLSC, together with the auditor's report on the accounts and any required statements and reports of the Board to be laid before the Members at the annual general meeting of the Members of TPSLSC.

8.5. Accounts and Audit

- a) The accounts of TPSLSC shall, if required by the Act, be audited once at least in every year and the correctness of the profit and loss account and balance sheet ascertained by one or more auditor or auditors approved by the Board.
- b) Auditors of TPSLSC will be appointed and may resign or be removed and their remuneration, rights and duties will be regulated in accordance with the Act.

9. THE COMMON SEAL

9.1 The Board will be responsible for the safe custody of the Common Seal of TPSLSC.

9.2 The Seal will only be used by the authority of the Board and every document to which the Seal is affixed will be signed by a Board member and countersigned by another Board member or any other person appointed by the Board to countersign that document or a class of documents in which that document is included.

10. ALTERATIONS TO THE CONSTITUTION AND BY-LAWS

10.1. Alterations to the Constitution

- a) This Constitution may be amended, altered, repealed or replaced by a special resolution passed at an annual general meeting of the Members entitled to vote.
- b) Notice of the proposed alterations will be given in writing to all Members of TPSLSC entitled to vote not less than twenty one (21) days prior to date on which the meeting to approve the amendments is to be held and will specifically state that it is a notice of a motion to amend the Constitution of TPSLSC.
- c) Any alteration to the Constitution will become effective when passed and must be promulgated to all Members.

10.2. Alterations to the By-Laws and Appendices

- a) The By-Laws of TPSLSC may be amended, altered, repealed or replaced by the Board.
- b) Any alteration to the By-Laws or Appendices will become effective when passed and must be promulgated to all Members.

11. DISSOLUTION

No resolution for the dissolution of TPSLSC will be deemed to have been passed unless passed by a special resolution of the Members at a general meeting and on dissolution the property and assets of TPSLSC shall revert to SLSNSW.

12. DISPOSAL OF ASSETS

- 12.1 If TPSLSC becomes inactive, goes into recess, or has its affiliation as a Club terminated, or is dissolved under this Constitution, the Board is empowered by this Constitution to take any necessary action in winding up the affairs of TPSLSC.
- 12.2 Upon dissolution of TPSLSC under **clause 12.1** the books, accounts, assets, property - both real and personal - of TPSLSC shall be handed over to SLSNSW, including the seizure of TPSLSC's property, wherever it may be situated.
- 12.3 The property may be sold or disbursed by SLSNSW and all funds seized or raised through sale of property would be held in Trust by SLSNSW for a period of three (3) years at which time SLSNSW shall, in its absolute discretion, decide upon its future use for Surf Life Saving activities.

13. INDEMNITY

- 13.1 To the extent permitted by the Act, every Board member of TPSLSC will be indemnified out of the property of TPSLSC against any liability to any person (other than TPSLSC) incurred by them in their capacity as a Board member, acting in accordance with this constitution.
- 13.2 To the extent permitted by the Act, every Board member of TPSLSC will be indemnified out of the property of TPSLSC against any liability to TPSLSC incurred by them other than any liability arising as a result of any negligence, default, breach of duty or breach of trust on the part of the Board member of which he may be guilty

- 13.3 Without limiting **clauses 13.1** and **13.2**, TPSSLSC may indemnify out of the property of TPSSLSC each Board member against any liability for costs and expenses incurred by the person acting in their capacity as a Board member in defending proceedings, whether civil or criminal, in which judgement is given in favour of the person or in which the person is acquitted.

14. MATTERS NOT ELSEWHERE PROVIDED FOR

- 14.1 Matters within the authority of the club which have not been provided for in this Constitution may be dealt with by the following method:
- a) In the event of any question/s arising which is within the powers of the Club and which is not covered by the written clauses of this Constitution may be dealt with by the Board temporarily, pending the due alteration of the Constitution, by resolution at a special annual general meeting of the club
 - b) In the event of any question arising as to the correct interpretation of Club Regulations or By-Laws or any other question not provided therein, such question shall be dealt with by the Board, whose decision shall be final and binding.

15. GENERAL

15.1. Notices

- a) A notice must be given by TPSSLSC to any Member or Board member by:
 - (i) personal service; or
 - (ii) sending it by post to the address supplied by that person for the delivery of notices; or
 - (iii) email address (as supplied by the member); or
 - (iv) other approved electronic methods.
- b) Where a notice is sent by post, service of that notice will be deemed to be effected by properly addressing, prepaying and posting a letter containing the notice and to have been effected on the day after the date of its posting.
- c) Notice of a general meeting must be given to every Member entitled to vote at the meeting

15.2. Patrols

- a) The Patrol season and hours shall be recommended by the Life Saving Committee, agreed by The Board of Management and approved by the Mid North Coast Branch Incorporated of Surf Life Saving Australia.
- b) All members of The Board of Management, The Chief Training Officer and Life Members/Long service members shall be exempt from rostered patrol duties.
- c) Also, members of the Board of Control of Surf Life Saving Australia, and others whom the Committee may from time to time exempt from rostered patrol duties.
- d) Any Active member who misses two patrols without reason will be subjected to any action deemed reasonable by the Board.

15.3. Regulations Binding

- a) All members of the club shall be considered to have assented and agreed to be bound by the Constitution and By-laws from time to time in force in the club.

- b) These regulations may be added to, repealed or amended by resolution passed by a majority of the members present and entitled according to these regulations to vote at any General Meeting, of which notice specifying the intention to propose such resolution has been given in accordance with these regulations.
- 15.4. Club Colours and Competition Caps
- a) The Club Colours shall be Red and White and the design of the Club Competition Cap shall be Red with White Star.
 - b) Any desired alterations must first receive the approval of the Surf Lifesaving Association
- 15.5. Members Liabilities
- a) The liabilities of a member towards the club to contribute towards the payment of the debts and liabilities of the Club or the cost, charges and expenses of the winding up of the Club is limited to the amount, if any, unpaid by the member in respect of membership of the Club as required by regulation 8.
 - b) No member by reason of their membership has any transmissible or assignable interest in the property of the Club, and on any member being expelled in accordance with these regulations, or otherwise ceasing to be a member of the Club, their interest shall accrue and belong to the other members for the time being.
- 15.6. Regulations for the conduct of meetings
- a) The conduct of the various meetings of the Club shall be determined by the person chairing such meeting from time to time ensuring that the business of such meeting is conducted with the necessary decorum to ensure the business of the meeting and the objects of the meeting are obtained.
- 15.7. Club Awards
- a) This section covers all club awards. Clubs awards include all Junior (Nipper and Cadets), Opens, and Masters age groups.
 - b) Club awards will only consider official surf lifesaving sports only. No other similar sports or other sports results can be used as part of the section criteria.
 - c) Major Awards will take in consideration contribution at a Club level and success and participation at Branch, Country, State and National levels. A competitor does not have to complete in all such events to qualify.
 - d) Age Groups
 - (i) Masters = 30 + years
 - (ii) Opens = 18 years and up to and including 29 years of age.
 - (iii) Juniors (Cadets) 15 years and up to and including 17 years of age.
 - (iv) Juniors (Senior Nippers) = under 12 through to and including under 14 years of age.
 - (v) Juniors (Junior Nippers) = under 9 through to and including under 11 years of age.
 - e) Excluding Juniors (Nippers) to be able to be selected for a club award the candidate must be an active patrolling member. Senior Club person of the year (excluding all junior groups) will be exempt from this regulation
 - f) Club Awards must be presented to the members in a suitable club presentation ceremony to allow distinction and recognition amongst recipients peer groups.

- g) Award Compliance
 - (i) At the end of each Surf Life Saving Season the club committee and respective subcommittees MUST consider awarding the listed club awards in the attached schedule concerning club awards.
 - (ii) Club committee and sub committees may not consider a major award if it may be deemed that no suitable candidate exists or lack of competition or for other unforeseen reasons of which that committee deems it so. This MUST be relayed to the club Board of Management committee in writing either written typed or electronic methods for endorsement and in reasonable time before the concerned presentation ceremony.
- h) Awards section committees must use objective and subjective selection processes to identify recipients. Composition of Selection Committees must reflect a sample of the membership to which the award relates. A chairperson of that section committee will hold the deciding vote if a tie situation occurs or no other agreement can be reached.
- i) Written Submission
 - (i) all written submissions seeking endorsement of award MUST have qualifying documentation.
 - (ii) If unanimous decisions are made at selection committee level only endorsement by the Board of Management is required.
 - (iii) If disputes, complaints exist all documentation positive and negative needs to be submitted to the Board of Management committee so a decision is made on all of the facts
- j) Each subcommittee may elect their own criteria for club awards that relates to that committees' membership group. This criteria must be endorsed at the next club management meeting.
- k) The Club Board of Management
 - (i) Will comprise of refer **Clause 7.1** with the addition of the respective coach.
 - (ii) If a vote is called for, the decision will be in the form of a majority vote and if a tie exists the President shall have the final deciding vote
 - (iii) Reserve the right to overturn any decision concerning awards by subcommittees
 - (iv) Will hear all complaints and appeals in regard the process in which an award is decided
 - (v) The club Board of Management decision concerning awards is final with no right of appeal.
 - (vi) The club Board of Management will endorse all selection processes and award nominees
 - (vii) Award nominees and selection process, complaints and appeals must be forwarded to the Board of Management committee within a reasonable time before the presentation ceremony.
 - (viii) Board of Management will determine that the award which is intended to be awarded and/or the selection process completed by the subcommittee to reach that decision, has been done so according to the following principals; fairness, in accordance in SLS regulations, in the best interest of the club and that no conflict of interest or discrimination exists.
- l) Awards
- m) Master Age Champions M/F – 1/2/3
 - (i) 30's 40's 50's 60+'s
- n) Opens 1/2/3 M/F

- o) Juniors (Cadets)
- p) Age Champions M/F 1/2/3
 - (i) 15's 17's 19's
- q) Major Awards
 - (i) Patrol Efficiency 100% attendance of Rostered Patrols.
 - (ii) Patrol Competition. Patrol Competition Winner 1st Place Only
 - (iii) Patrol Person of the Year. (Patrol Members Only)
 - (iv) Competitor of the Year M/F (Junior (Cadets) Opens and Masters)
 - (v) Club Person of the Year
- r) Juniors (Nippers)
 - (i) Senior = 12's 13's 14's
 - (ii) Junior = 11's 10's 9's (8's are not to be included)
- s) Age Champions M/F 1/2/3
 - (i) U/8, U/9, U/10 U/11, U/12, U/13, U/14
- t) Major Nipper Awards
 - (i) Most Improved – Junior/Senior
 - (ii) Most Promising New Talent
 - (iii) Competitor of the Year M/F – Senior/Junior
 - (iv) Club Nipper of the Year M/F (Senior Nipper Age group only)
 - (v) 100% Attendance



Tacking Point Surf Life Saving Club
Lighthouse Beach Port Macquarie

Tacking Point Surf Life Saving Club Management Structure



